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UNITED STATES DEPARTMENT OF AGRICULTURE  
Agricultural Marketing Service  
Washington 25, D. C.

AMS INSTRUCTION No. 112-1  
AUX 1

ACTION BY: Food Distribution Division and Offices  
and Area Administrative Divisions

Redelegation of Authority to Approve Attendance  
at Regional and Statewide Meetings

I PURPOSE

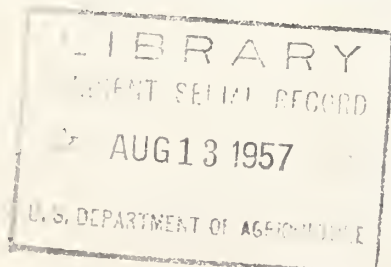
The purpose of this Auxiliary to AMS Instruction No. 112-1, Attendance at Meetings Outside the Department, is to amend Section V A 2 and 3 of the Instruction to permit the Director of the Food Distribution Division to redelegate authority to approve attendance at regional and Statewide meetings.

II AUTHORITY

The Director of the Food Distribution Division may redelegate to area field supervisors and the administrative officers in charge of subarea offices authority to approve employees' attendance at regional and Statewide meetings of industry groups provided that (1) the meetings are held within the respective jurisdictional areas of the official who will approve, and (2) a copy of the authorization for attendance (AD-61, Request and Authorization to Attend Meeting) for each meeting<sup>1/</sup> is forwarded to the Division in Washington for reporting purposes and post review by the Director or Deputy Director.

III POST REVIEW

The Director or Deputy Director will make a post review of all AD-61's approved under this redelegated authority for employees' attendance at regional meetings to assure that the attendance is in accordance with AMS policy.



*Oris V. Wells*

Oris V. Wells  
Administrator

<sup>1/</sup> See distinction between "meetings" and "work conferences" in Section III A of AMS Instruction No. 112-1.

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